



IDA SCUDDER SCHOOL

VELLORE - 632 006

Photo

STAFF SELECTION INTERVIEW FOR NON-TEACHING POST

(To be filled in by the applicant in own handwriting)

Application for the post of _____ :

1. **Name of the applicant** : _____
(In block letters)

2. **Application for the post of** : _____

3. **Address** : _____
(Present address with pin code)

Mobile Number : _____

Email address : _____

Permanent Address : _____
(If different from Present address)

4. **Date of Birth** : _____, Age: _____ Years

5. **Place of Birth** : _____

6. **Nationality** : _____

7. **Religion** : _____

8. **Mother Tongue** : _____

9. **Educational Qualification :**

Educational Data	Name of Qualifying Exam/Degree Obtained	Name of Institution/ College	Main Subject	Period of Study	Year of Passing	Regular / Correspondence
High School						
Degree						
Post-Graduation						
Other Training completed, if any						

(Please enclose photocopies of all certificates)

10. **Work Experience:**

Name of the Institution & Place	Designation & Department	Responsibilities handled	From-To	No. of Years

Total number of experience: _____ Years and _____ Months

11. **Family Details**

- a. Marital Status : Married / Single No. of Children : _____
 b. Spouse Name : _____

12. **Language known :**

Language	Spoken	Written

13. **If selected, probable date of joining :** _____

14. **References:** *(At least two) Give name, mailing address and occupation preferably of Educationists and Heads of the Institutions where you have studied or worked*

No.	Name	Address	Mobile Number and Email Address

Place : _____

Date : _____

Signature of the Applicant

Note:

1. Use additional sheets wherever necessary
2. Attach photocopies of certificates and testimonials

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