

IDA SCUDDER SCHOOL, VELLORE – 6.  
APPLICATION FORM

POST APPLIED FOR\_\_\_\_\_

PERSONAL INFORMATION

Name (in block letters) Ms./Mr.\_\_\_\_\_  
Date of Birth (dd/mm/yy) \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_ years \_\_\_\_ months  
Contact Address\_\_\_\_\_

Recent passport  
size colour  
photograph

Telephone(s) Landline: \_\_\_\_\_ Cell: \_\_\_\_\_ E-mail: \_\_\_\_\_  
Religion \_\_\_\_\_ Nationality \_\_\_\_\_  
Marital Status \_\_\_\_\_ Number of Children \_\_\_\_\_

DETAILS OF CHILDREN

Name	Sex	Age (in years)
1 _____	_____	_____
2 _____	_____	_____
3 _____	_____	_____

ACADEMIC INFORMATION

	Discipline/Subject/s	Name of School/ College/University	Year of Passing	Percentage of Marks/Div	Studied under Regular [R] or Correspondence[C]
High School	_____	_____	_____	_____	_____
Inter/+2	_____	_____	_____	_____	_____
Graduation	_____	_____	_____	_____	_____
Post Graduation	_____	_____	_____	_____	_____
Others	_____	_____	_____	_____	_____

PROFESSIONAL QUALIFICATION

B.Ed. /B.T. \_\_\_\_\_  
D.P.Ed./M.P.Ed. \_\_\_\_\_

SEMINARS AND COURSES ATTENDED

Seminars/Course	Date	Description
_____	_____	_____
_____	_____	_____

PROFICIENCY IN LANGUAGES (Write mother tongue at 1)

Language	Read	Write	Speak
1 _____	_____	_____	_____
2 _____	_____	_____	_____
3 _____	_____	_____	_____

WORK EXPERIENCE

DETAILS OF PREVIOUS WORK EXPERIENCE

Name of the Institution	Post held	Classes Handled	Subjects Taught	Period/ Duration	School Affiliated Board

PARTICULARS OF PRESENT/LAST JOB

Name of Organization

Address

Telephone(s)

E-mail

Designation

Date of Joining

Place of Posting

Total Emoluments

Breakup of Emoluments:

Basic

Allowances

Other Perks

OTHER INFORMATION

DETAILS OF EXTRA-CURRICULAR ACTIVITIES

Do you suffer from any major ailment/medical problem?

Yes/No

If yes, give details:

Any other information

Kindly summarize your bio data within 250 words and mention why you have applied for this job.

1

Reference: Name: Address:

Signature:

2.

Reference: Name: Address:

Signature:

Kindly attach the photocopies of all your certificates / documents

Signature of Candidate

Date

Place