

IDA SCUDDER SCHOOL, VELLORE – 6.
APPLICATION FOR THE POST OF TEACHER

POST APPLIED FOR _____

PERSONAL INFORMATION

Name (in block letters) Ms/Mr _____

Date of Birth (dd/mm/yy) ____/____/____ Age: ____ years ____ months

Contact Address _____

Telephone(s) Landline: _____ Cell: _____ E-mail: _____

Religion _____ Nationality _____

Marital Status _____ Number of Children _____

DETAILS OF CHILDREN

| Name | Sex | Age (in years) |
|---------|-------|----------------|
| 1 _____ | _____ | _____ |
| 2 _____ | _____ | _____ |
| 3 _____ | _____ | _____ |

ACADEMIC INFORMATION

| | Discipline/Subject/s | Name of School/ College/University | Year of Passing | Percentage of Marks/Div | Studied under Regular [R] or Correspondence[C] |
|-----------------|----------------------|---------------------------------------|--------------------|----------------------------|---|
| High School | _____ | _____ | _____ | _____ | _____ |
| Inter/+2 | _____ | _____ | _____ | _____ | _____ |
| Graduation | _____ | _____ | _____ | _____ | _____ |
| Post Graduation | _____ | _____ | _____ | _____ | _____ |
| Others | _____ | _____ | _____ | _____ | _____ |

PROFESSIONAL QUALIFICATION

B.Ed. /B.T. _____

D.P.Ed./M.P.Ed. _____

SEMINARS AND COURSES ATTENDED

| Seminars/Course | Date | Description |
|-----------------|-------|-------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |

PROFICIENCY IN LANGUAGES (Write mother tongue at 1)

| Language | Read | Write | Speak |
|-----------------|-------------|--------------|--------------|
| 1 _____ | _____ | _____ | _____ |
| 2 _____ | _____ | _____ | _____ |
| 3 _____ | _____ | _____ | _____ |

WORK EXPERIENCE

DETAILS OF PREVIOUS WORK EXPERIENCE

| Name of the Institution | Post held | Classes handled | Subjects Taught | Period/ Duration | School Affiliated Board |
|--------------------------------|------------------|------------------------|------------------------|-------------------------|--------------------------------|
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |

PARTICULARS OF PRESENT/LAST JOB

Name of Organization _____
Address _____

Telephone(s) _____ E-mail _____
Designation _____ Date of Joining _____
Place of Posting _____

Total Emoluments _____ Breakup of Emoluments Basic _____
Allowances _____
Other Perks _____

OTHER INFORMATION

DETAILS OF EXTRA-CURRICULAR ACTIVITIES

Do you suffer from any major ailment/medical problem? **Yes/No**
If yes, give details:

Any other information

Kindly summarize your bio data within 250 words and mention why you have applied for this job.

1 Reference : Name:
Address:

signature:

2. Reference: Name:
Address:

signature:

Kindly attach the photocopies of all your certificates / documents

Signature of Candidate _____ **Date** _____ **Place** _____